

A Service of Christian Marriage

Information Booklet and Registration Form



Point Place United Church of Christ

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Greetings

Weddings here at Point Place UCC are a cherished part of our church life. Marriage is a rich symbol that draws us deeper into our faith: a man and woman coming together to commit their lives to one another forever reminds us of God's undying love for his "Bride," the Church. We host weddings for members and non-members. We believe that a wedding is a spiritual ceremony, marriage a gift from God. So, as best we are able, we seek to let God and the Bible guide and direct us as we come alongside the bride and groom as they take this important and beautiful step. What follows is essential information about having a wedding ceremony at Point Place UCC. Enclosed are two forms for you to fill out and return to the church office in order to secure a wedding date. If we can be of help to you in this special time of your life, please do not hesitate to call.

Wedding Policy

The following are general guidelines. Any flexibility or exceptions to these guidelines are subject to the discretion of the pastor and **trustees**.

The bride and groom take the initiative in making plans for the use of the church building. These matters should be discussed with the minister at the earliest opportunity so that the desired date may be secured and special needs may be planned for and met.

Wedding dates are secured **AFTER a completed registration form and FULL PAYMENT is** received in the church office. Check or money orders are to be made out to: **Point Place United Church of Christ**.

After securing a wedding date, the bride and groom must meet with the officiant (minister) for Marriage Preparation. This is usually around 4-6 sessions to discuss the nature of the marriage covenant, develop skills and knowledge to address some of the common difficulties of marriage, help the officiant learn more about the couple, and plan the wedding service. In certain circumstances, arrangements may be made to do this preparation with another counselor/pastor.

If the minister is concerned about the couple's relationship or readiness to wed, he will address these concerns with the couple. Due to the sacredness of the wedding vows and marriage covenant, the officiant retains the final decision to cancel or postpone the wedding in such cases. In this event, your fees will be returned in full.

The **officiant** is in charge of the rehearsal **and** will seek to plan and carry through the wedding so that it meets the wishes of the bride and groom as well as being appropriate to **the significance of the marriage covenant**.

If the couple would like another minister to be involved in the service, they are welcome to work with the pastor of Point Place UCC to plan and lead the wedding service. **(any payment to additional clergy is paid directly by the wedding party).**

Because there are practical matters involved and liturgical proprieties which should be observed within the sanctuary, the placing of flowers and decorations in the Church as well as the role of photographers and videographers during the service are subject to the direction of the minister and others familiar with the general practices of the church.

The Music

It is the practice of the church that the **couple** should make arrangements with our organist. Because of the organist's familiarity with the instruments, the wedding service, and the pastor, we encourage couples to employ him for their service. In the event anyone desires the services of one other than the current organist, such requests must be cleared through the minister. **(any payment to additional musician is paid directly by the wedding party).**

In addition to rehearsal time, the ceremony includes a program of 30 minutes of music before the wedding, if desired, and the music after the wedding until the guests have left the sanctuary.

OUTSIDE MUSIC: If a couple wishes to play pre-recorded music during the ceremony, they can do so with a CD or headphone jack on a device. The couple is responsible for having someone who can run this music during the ceremony.

Alcohol and Drug Policy

The Wedding Rehearsal and Ceremony Alcohol and Drug Policy of Point Place United Church of Christ

1. No one in the wedding party is permitted to be under the influence of alcohol/drugs during the wedding rehearsal or ceremony.
2. Alcohol/drugs are not permitted anywhere on the church campus site.(i.e. within the building or on the grounds).

Any violation of this policy will result in the following:

The wedding will be cancelled., no refunds will be given.

By signing this Alcohol/Drug Policy, I am acknowledging that I have read and understand it completely. I am also prepared to respect this policy and to accept responsibility for the actions of those in my wedding party, knowing full well that a violation of said policy will result in the stated consequences.

Bride: _____ Date: _____

Groom: _____ Date: _____

Witness: _____ Date: _____

Registration Form

Bride's Name: _____ Phone: _____

Bride's Address: _____

Groom's Name: _____ Phone: _____

Groom's Address: _____

Date and Time of Wedding Rehearsal: _____

Date and Time of Wedding: _____

Time you need the building opened: _____

Pre-Wedding Music to begin at: _____

Ceremony to begin at: _____

Approx. number of guests anticipated: _____

\$ _____ cash _____ check _____ (attach copy of check)

Summary of Minimum Fees

Fees and Honorariums

<i>Circle the items you need:</i>	Members	Non-Members
Use of Sanctuary/Custodian	\$150.00	\$200.00
Use of Hall/Kitchen/Custodian	150.00	200.00
Organist with a soloist you provide and one practice	150.00	150.00
Organist without soloist check with Kevin	125.00	125.00
Clergy Honorarium	100.00	300.00
Two Candelabra of seven candles each. (front of sanctuary)	10.00	10.00
7" Pew Candles*	10.00	10.00

* Note: *If couple prefers color other than white, they must provide candles.*
A double kneeling bench is also available at no cost.

Our Church Staff

- Pastor** The Rev. Jon Komperda joined our church as senior pastor in September, 2010.
- Secretary** The Church Secretary, is the primary contact person for wedding scheduling.
- Organist** Kevin Korecki has been the Organist of Point Place United Church of Christ since 1995. All information and requests regarding the music for Services of Christian Marriage are handled by Kevin. The sanctuary includes both a baby grand piano and a pipe organ, both of which can be used during a ceremony.

Place me like a seal over your heart,
 like a seal on your arm;
 For love is as strong as death,
 its jealousy unyielding as the grave.
 It burns like blazing fire,
 like a mighty flame.
 Many waters cannot quench love;
 rivers cannot sweep it away.

Song of Songs 8:6-7

There can be no love...without enduring relationship, and the highest expression this can take is that of covenant: the all-encompassing, voluntary, and unbreakable pact struck between two hearts.

Mike Mason, *The Mystery of Marriage*