

A Service of Christian Marriage

*Information Booklet
and
Registration Form*



Point Place United Church of Christ

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Greetings

Weddings here at Point Place UCC are a cherished part of our church life. Marriage is a rich symbol that draws us deeper into our faith. The coming together of two people to commit their lives to one another forever reminds us of God's undying love for his "Bride," the Church. We host weddings for members and non-members.

We believe that a wedding is a spiritual ceremony, marriage being a gift from God. So, as best we are able, we seek to let God guide and direct us as we come alongside the couple as they take this important and beautiful step.

What follows is essential information about having a wedding ceremony at Point Place UCC. Enclosed are two forms for you to fill out and return to the church office in order to secure a wedding date. If we can be of help to you in this special time of your life, please do not hesitate to call.

Wedding Policy

The following are general guidelines. Any flexibility or exceptions to these guidelines are subject to the discretion of the pastor and trustees.

The couple should take the initiative in making plans for the use of the church building. These matters should be discussed with the minister at the earliest opportunity so that the desired date may be secured and special needs may be planned for and met.

Wedding dates are secured AFTER a completed registration form and FULL PAYMENT is received in the church office. Check or money orders are to be made out to: Point Place United Church of Christ.

After securing a wedding date, the couple must meet with the officiant (minister) for Marriage Preparation. This is 4-5 sessions both to prepare for the wedding ceremony and invest in the marriage and ongoing life of the couple. In certain circumstances, arrangements may be made to do this preparation with another counselor/pastor.

If the minister is concerned about the couple's relationship or readiness to wed, he will address these concerns with the couple. Due to the sacredness of the wedding vows and marriage covenant, the officiant retains the final decision to cancel or postpone the wedding in such cases. In this event, your fees will be returned in full.

The officiant is in charge of the rehearsal and will seek to plan and carry through the wedding so that it meets the wishes of the couple as well as reflects the beauty and essence of the marriage covenant.

If the couple would like another minister to be involved in the service, they are welcome to work with the pastor of Point Place UCC to plan and lead the wedding service. Any payment to additional clergy is paid directly by the wedding party.

Because there are practical matters involved and liturgical proprieties which should be observed within the sanctuary, the placing of flowers and decorations in the Church as well as the role of photographers and videographers during the service are subject to the direction of the minister and others familiar with the general practices of the church.

The Music

It is the practice of the church that arrangements will be made with our organist/pianist through church staff. Because of the organist's familiarity with the instruments, the wedding service, and the pastor, we encourage couples to employ him for their service. In the event anyone desires the services of one other than the current organist, such requests must be cleared through the minister. Any payment to additional musicians is paid directly by the wedding party.

In addition to rehearsal time, the ceremony includes a program of 30 minutes of music before the wedding, if desired, and the music after the wedding until the guests have left the sanctuary.

Pre-recorded music. If a couple wishes to play pre-recorded music during the ceremony, they can do so digitally through a laptop connected to the sanctuary sound system. The couple is responsible for having someone who can go over the technology with someone from the church and run this music during the ceremony. Ideally, this person would be present at the rehearsal to become familiar with the timing of the music.

The sanctuary includes an upright piano and a pipe organ, both of which can be used during the ceremony.

Alcohol and Drug Policy

The Wedding Rehearsal and Ceremony Alcohol and Drug Policy of Point Place United Church of Christ

1. No one in the wedding party is permitted to be under the influence of alcohol/drugs during the wedding rehearsal or ceremony.
2. Alcohol/drugs are not permitted anywhere on the church campus site.(i.e. within the building or on the grounds).

Any violation of this policy will result in the following:

The wedding will be cancelled, no refunds will be given.

By signing this Alcohol/Drug Policy, I am acknowledging that I have read and understand it completely. I am also prepared to respect this policy and to accept responsibility for the actions of those in my wedding party, knowing full well that a violation of said policy will result in the stated consequences.

Name: _____ Date: _____

Name: _____ Date: _____

Registration Form

Name: _____ Phone: _____

Address: _____

Name: _____ Phone: _____

Address: _____

Date and Time of Wedding Rehearsal: _____

Date and Time of Wedding: _____

Time you need the building opened: _____

Pre-Wedding Music to begin at: _____

Ceremony to begin at: _____

Approx. number of guests anticipated: _____

\$ _____ cash _____ check _____ (attach copy of check)

Date: _____

Summary of Fees

Circle the items you need:

Use of Sanctuary/Custodian \$500.00

Use of Hall/Kitchen/Custodian 500.00

Organist with a soloist you
provide and one practice 250.00

Organist without soloist 175.00

Clergy Honorarium 600.00

Two Candelabra of seven
candles each. (front of sanctuary) 10.00

7" Pew Candles* 10.00

* These candles attach to the pew benches along the center aisle. If couple prefers color other than white, they must provide candles.
A double kneeling bench is also available at no cost.

Our Church Staff

- Pastor** The Rev. Jon Komperda joined our church as senior pastor in September, 2010.
- Secretary** The Church Secretary, Cindy Franklin, is the primary contact person for wedding scheduling.
- Organist** Kevin Korecki has been the Organist of Point Place United Church of Christ since 1995.

Place me like a seal over your heart,
 like a seal on your arm;
 For love is as strong as death,
 its jealousy unyielding as the grave.
 It burns like blazing fire,
 like a mighty flame.
 Many waters cannot quench love;
 rivers cannot sweep it away.

Song of Songs 8:6-7

There can be no love...without enduring relationship, and the highest expression this can take is that of covenant: the all-encompassing, voluntary, and unbreakable pact struck between two hearts.

Mike Mason, *The Mystery of Marriage*